**SUMMARY OF THE**

**TNI CONSENSUS STANDARDS DEVELOPMENT PROGRAM**
**EXECUTIVE COMMITTEE MEETING**
**JULY 10, 2025**

The Executive Committee held a conference call on July 10, 2025, at 11:00 AM EST. Chair Paul Junio led the meeting. The committee met utilizing Microsoft Teams. The call was recorded for the purpose of preparation of meeting minutes.

**Agenda item 1 - Roll call**

| **Name** | Email | **Organization** | **Present** |
|---|---|---|---|
| Aaren Alger | aaren@alger-consulting.com | Alger Consulting and Training, LLC | N |
| Debbie Bond | dbond@southernco.com | Alabama Power Company | Y |
| Robin Cook | cookr@codb.us | City of Daytona Beach | Y |
| Carol Gebhart | carol.gebhart@alsglobal.com | ALS Global | Y |
| Cody Danielson | Cody.Danielson129@gmail.com | Independent/Unaffiliated | N |
| Katie Strothman | katie@sanderslabs.net | Sanders Laboratories | Y |
| Kevin Holbrooks | holbke@jea.com | JEA | Y |
| Paul Junio | paul.junio@pacelabs.com | Pace Analytical Services | Y |
| Robert Hecker | robert.hecker@health.ny.gov | NYSDoH | N |
| Teresa Norberg King | norbe010@alumni.umn.edu | Aquatic Ecotox Solutions | Y |
| Amanda Fehr | amanda.fehr@gel.com | GEL Laboratories | Y |
| Michelle Wade | michelle.wade@pacelabs.com | Wade Consulting and Solutions | Y |
| Cathy Westerman | cathy.westerman@dgs.virginia.gov | Virginia DCLS | Y |
| Ilona Taunton | ilona.taunton@nelac-institute.org | The NELAC Institute | Y |
| Lynn Bradley | lynn.bradley@nelac-institute.org | The NELAC Institute | N |
| Robert Wyeth | robert.wyeth@nelac-institute.org | The NELAC Institute | Y |

A quorum was present, and the meeting proceeded.

**Agenda item 2 – Approval of Agenda**

The agenda was previously presented by Paul and is provided as Attachment 1. The agenda was agreed upon by the unanimous consent of attendees.

**Agenda item 3 - Review and Approval June 12, 2025, Minutes**

A draft of June 12, 2025 minutes was previously provided for review. After review and minor editorial changes, a motion by Carol and a second by Debbie to approve the June minutes, they were unanimously approved. June minutes will be submitted to William for posting.

**Agenda Item 4 - Committee Reports**

Accreditation Council – Primary discussion included FoPT correction for gamma-Chlordane and Trans-Chlordane. No reference material exists for gamma and yet some labs are accredited for gamma-Chlordane while others are accredited for trans-Chlordane. It was reported that the PTPEC is addressing this issue.

Asbestos – The committee is returning to a monthly meeting schedule but has had poor attendance (quorum failures). A work group established to develop implementation guidance regarding the availability of SRM, or equivalent materials required in EL V1M3 is also continuing their efforts.

Proficiency Testing – The committee, currently meeting twice per month, has completed development of ELV4, has voted to approve the DS, and has posted the DS. No comments have been received to date. They are now returning to review of EL V3 which should be sufficiently advanced to present for comment in St. Louis.

Field Activity – The committee continues working on the language for FSMO V2 and plans to present progress towards a draft of EL V2 in St. Louis

Quality Management System – The QMS committee continued work on reviewing technical module comments on definitions to include or remove from Module 2. They are close to identifying all definitions to keep. There are also a few that we'll remove, and they have sent info to technical modules potentially affected by these changes. Technical Specialist language remains on their agenda.

Laboratory Accreditation Body The committee continues to work through comments on their DS while continuing their review of potential changes in the language for the current Standard. They believe their review is near completion and will continue to develop their R2C and decisions regarding a revised DS.

Chemistry – The committee has reviewed and developed revised language for all EL V1M4 and anticipates a vote to approve the DS in their July 16,2025 meeting. The Chair has prepared and distributed a "clean" version of the DS for circulation to all committee members in preparation for the balloting of the DS. Posting of the DS and initiation of the comment period should occur immediately thereafter.

Microbiology – The committee continues to review comments on their DS and will proceed to develop the requirement Response to Comments document. The comment period has now closed and the committee will revise, if necessary, the DS based on persuasive comments.

Whole Effluent Toxicity – The WET DS (EL V1M7) has been posted for comment and the comment period has closed. The committee will address the three comments received and will proceed as per SOP 2-100.

Radiochemistry - The Radiochemistry committee's DS is complete. The committee continues to address further training needs and the Technical Specialist issue. They will also be working with the PTPEC on the annual review of FoPT issues and/or concerns.

**Agenda Item 7 - New/Old Business**

No new or old business was presented for discussion by the CSDP EC.

The meeting adjourned at 11:45 PM ET. The next meeting of the CSDP EC is scheduled for 11:00 AM ET on August 14, 2025, utilizing Microsoft Teams.

**ATTACHMENT 1**

Consensus Standard Development Program Executive Committee
Conference Call
July 10, 2025; 11:00 AM ET

# Microsoft Teams meeting

**Join on your computer, mobile app or room device**
**Click here to join the meeting**
Meeting ID: 239 062 270 598
Passcode: qyUqbt
Download Teams | Join on the web
**Or call in (audio only)**
+1 469-340-2365,,955619075# United States, Dallas
Phone Conference ID: 955 619 075#

1. Roll Call
2. Approval of Agenda
3. Review and approval of June 12,, 2025 meeting minutes (attached)
4. Committee Reports
    a. Accreditation Council
    b. Asbestos
    c. Proficiency Testing
    d. Field Activities
    e. Quality Management Systems
    f. Laboratory Accreditation Body
    g. Chemistry
    h. Microbiology
    i. Whole Effluent Toxicity
    j. Radiochemistry
5. New/Old Business
    a. Committee Member Business?
    b. Next Meeting – Thursday August 14, 2025 at 11AM Eastern